

E-Mail Questions Received During RFP Process

E-Mail Question Received January 28, 2008

Q: The RFP describes this as a "cost-reimbursement plus fixed fee contract." In our experience, this has different meanings in different contexts. Could you please explain exactly what this means currently at MAG?

A: The consultant selected will sign a standard MAG contract for a fixed fee that includes all direct consultant costs (direct labor, fringe and audited overhead), directly reimbursable costs (backed up with original invoices for expenses being requested for reimbursement), and a fee (profit, maximum allowable at 10%). This total contract cost, as agreed upon, cannot be exceeded. The total contract price for this study cannot exceed the total cost approved and outlined in the RFP of \$55,000.

E-Mail Question Received January 18, 2008

Q: Our organization received the RFP for the MAG Statewide Transportation Survey. We are interested in proposing for this project, but wonder whether our presence is required at the pre-proposer conference to be held on Monday, January 21 at 1:00pm. Due to our recent receipt of this RFP, and that the 21st is a holiday for our organization, we are hopeful that it is not necessary that we attend the conference and that we can receive a copy of the questions and answers discussed at the conference. Could you let me know if attendance is mandatory, and whether we can receive a summary of the discussion?

A: Thank you very much for your interest in this RFP. Please note that an amendment was issued regarding the pre-proposer date relevant to this proposal. Due to the Martin Luther King holiday, the pre-proposer's conference originally scheduled for Monday, January 21, 2008 at 1:00 PM was changed to FRIDAY, JANUARY 18, 2008, at 1:00 PM. The room location was also changed to the SAGUARO room, which is also located on the 2nd floor of the MAG Offices, 302 N. 1st Avenue. All other terms, specifications, and conditions of the RFP remain the same. Please refer to the amendment at <http://www.mag.maricopa.gov/detail.cms?item=8333>. Therefore, your presence is not possible at this time. We sincerely apologize for any inconvenience this oversight may have caused.

That said, a detailed summary of the pre-proposer's conference has been posted to the Web site, along with a copy of the PowerPoint presentation given at the conference, and both can be accessed at <http://www.mag.maricopa.gov/rfp.cms?item=8316>

E-Mail Received January 14, 2008

Q: I am writing to inquire about the date for the pre-proposal conference for the MAG Statewide Transportation Survey RFP/proposal process. Can you confirm that the pre-proposal conference is on Monday 1/21/08? This is a holiday in CA for the Martin Luther King Jr. birthday and before I made my reservations, I wanted to confirm that this isn't a holiday for MAG or public agencies in Arizona. Please advise.

A: Please note that an amendment has been issued regarding one of the dates relevant to this proposal. Due to the Martin Luther King holiday, the pre-proposers conference originally scheduled for Monday, January 21, 2008 at 1:00 PM was changed to FRIDAY, JANUARY 18, 2008, at 1:00 PM. The room location was also changed to the SAGUARO room, which is also located on the 2nd floor of the MAG Offices, 302 N. 1st Avenue. All other terms, specifications, and conditions of the RFP remain the same.

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